



Town of Babylon
 Department of Parks, Recreation & Cultural Affairs
 151 Phelps Lane, North Babylon, NY 11703

Athletic Field Permit Application 2026

***Please review application as there have been changes such as dates, rules, requirements etc. ***

Application Requirements:

All documents and fee(s) must be returned to the address listed above.

1. Athletic Field Permit Application
2. Signed Rules and Regulations form
3. Proof of tax information, proving not-for-profit 501-C__ or for-profit status
4. Certificate of insurance for two (2) million-dollar liability naming the Town of Babylon additionally insured. *(Please see rules and regulations #4 for exact wording.)*
5. Rosters including each participants first/last name, age/sex/team, team name, and hamlet they reside in. *(Rosters are required to include 75% Town of Babylon residents.)*
6. Home Game Schedules *(Games are required to be scheduled during permitted times.)*
7. If applicable, non-refundable permit fee. *See fee schedule.* (Please make checks Payable to "Town of Babylon." **CASH NOT ACCEPTED.**)

League Information:

League: _____

[] For Profit [] Not For Profit 501-C__

Organization Address: _____ Town: _____

League President's Name: _____ Phone: _____

League President's Address: _____ Town: _____

League President's Email: _____

Additional League Contact Information:

Full Name: _____ Phone: _____

Position: _____ Email: _____

Full Name: _____ Phone: _____

Position: _____ Email: _____

Office Use Only: Date Received: _____

Office Staff Initial: _____

Rich Schaffer, Supervisor
 Antonio Martinez, Councilman
 Parks, Recreation & Cultural Affairs Committee

Eva Rodriguez-Greguski, Commissioner
 (631) 893-2100

Field Request:

Sport/Activity: _____ Age Range of Players: _____ - _____

Park Requested: _____ Specific Field Code: _____

Overall Dates: From: _____ To: _____

Opening Day: * If your league is does not have a parade or ceremony please skip. *

Date: _____ Time: _____

Rain Date: _____ Sound/Mic Requested: Y N

Specific Dates/Times:

Dates

Times

(List start and end date)

Mondays: _____ - _____ From: _____ To _____

Tuesdays: _____ - _____ From: _____ To _____

Wednesdays: _____ - _____ From: _____ To _____

Thursdays: _____ - _____ From: _____ To _____

Fridays: _____ - _____ From: _____ To _____

Saturdays: _____ - _____ From: _____ To _____

Sundays: _____ - _____ From: _____ To _____

Insurance expiration: ____/____/____

Permit Fee Schedule

Field	Rate
Basic (Field without lights)	\$20 per hour
Premium (Field with lights)	\$30 per hour



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General Information:

It is within the policy of this Department to grant as many permits as possible to organizations seeking facilities within the Town. Due to the limited number of facilities, especially lighted facilities, plus the increasing number of athletic organizations requesting permits, the Department of Parks, Recreation & Cultural Affairs cannot guarantee any organization the facility or complete schedule they seek. However, every effort will be made to satisfy all requests.

The holder of a permit will be held responsible for careful and prudent use of the area, and for all damage to person or property resulting from the activity allowed by a permit.

AUTHORIZATION AND ACCEPTANCE

I HAVE READ THE RULES AND REGULATIONS GOVERNING THE USE OF A TOWN SHOWMOBILE AND AGREE THAT BY MY SIGNATURE, AS WELL AS THE ORGANIZATION THAT I REPRESENT, WILL ABIDE BY THEM.

League President's Signature: _____ Date: _____

***Please note all facility restrooms are not guaranteed before April 1st and after November 1st ***

Office Use Only: *indicate date received*

Permit Application: _____ **Tax Documentation:** _____

Insurance: _____ **Rosters:** _____

Practice/Game Schedules: _____ ***If applicable, Fee:*** _____

Signed Rules and Regulations: _____

Office Use Only: Date Received: _____ Office Staff Initial: _____

Rich Schaffer, Supervisor
Antonio Martinez, Councilman
Parks, Recreation & Cultural Affairs Committee

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Athletic Facilities and Fields

A) PHELPS LANE PARK:

(Phelps Lane, North Babylon)

- *A-1: Little League Field (All-Star)
- *A-2: Little League Field (North/East)
- *A-3: Little League Field (South/East)
- *A-4: Little League Field (South/West)
- *A-5: Little League Field (North/West)
- *A-6: Combination Turf: Football/LAX/Soccer
- *A-7: Tennis/Pickleball Courts (3)
- A-8: Basketball Courts (2)

B) BIRCHWOOD PARK:

(Sunburst Drive, Deer Park)

- *B-1: Soccer Field
- *B-2: 90-Foot Baseball Diamond
- *B-3: Combination Turf: Football/LAX/Soccer

C) TOM MAIORINI PARK/PINE ACRES

(Pine Acres Boulevard, Deer Park)

- *C-1: Little League Field (Adj. to Old Country Rd)
- *C-2: Little League Field (Second Field In)
- *C-3: Little League Field (Third Field In)
- *C-4: Little League Field (Fourth Field In)

D) TANNER PARK:

(Kerrigan Road, Copiague)

- *D-1: 90-Foot Baseball Diamond
- *D-2: Little League Field (South/East)
- *D-3: Little League Field (North/East)
- *D-4: Little League Field (North/West)
- *D-5: Little League Field (South/West)
- *D-6: Football Field
- *D-7: Combination: Football/Soccer
- D-8: Soccer Field (Top of Hill – West)
- D-9: Soccer Field (Top of Hill – East)
- D-10: Soccer Field (West of Senior Center)
- *D-11: Tennis Courts (2)
- *D-12: Pickleball Courts (2)
- *D-13: Basketball Courts (3)
- *D-14: Bocce Courts (4)

E) JOHN C. PAPE PARK:

(Old Farmingdale Road, West Babylon)

- E-1: Little League Field (East)
- E-2: Little League Field (West)
- *E-3: Combination: Football/Soccer

F) ANTHONY SANCHEZ MEMORIAL PARK:

(Sawyer Avenue, West Babylon)

- *F-1: 90-Foot Baseball/Softball Field
- F-2: Little League Field
- F-3: Tennis Courts (2)
- F-4: Basketball Courts

G) VENETIAN SHORES:

(Granada Parkway, Lindenhurst)

- *G-1: 60-Foot Softball Field (North)
- *G-2: Softball Field (Middle)
- *G-3: Combination Turf: Football/LAX/Soccer
- G-4: Small Youth Soccer League
- G-5: Tennis Courts (4)
- G-6: Basketball Courts (2)
- G-7: Roller Hockey Rink

H) TOWN HALL PARK:

(Sunrise Highway, North Lindenhurst)

- *H-1: Softball Field
- *H-2: Little League Field

I) KELLY EIRING CUMMO MEMORIAL PARK/LAUREL ROAD BALLFIELD:

(Laurel Road, North Lindenhurst)

- I-1: Little League Field

J) HERMANN GRIEM PARK:

(Brown Boulevard, Wheatley Heights)

- J-1: Little League Field
- J-2: Tennis Courts (3)
- J-3: Handball Courts (4)

* Denotes Premium (Lighted) Fields

**K) KEVIN VER PAULT MEMORIAL PARK/
COLONIAL SPRINGS PARK:**

(Little East Neck Road, Wheatley Heights)

K-1: Large Softball Field

K-2: Small Softball Field

L) A.C.E. CENTER COMMUNITY PARK:

(Cedar Street, North Amityville)

L-1: Softball Field

L-2: Little League Field

L-3: Football Field

L-4: Basketball Courts (3)

M) MICHEL PARK:

(Michel Drive, East Farmingdale)

M-1: Combination: Tee Ball/Soccer

M-2: Handball Courts (3)

O) WYANDANCH PARK:

(Mount Avenue, Wyandanch)

*O-1: Football Field

*O-2: Tennis Courts (2)

*O-3: Basketball Courts (2)

*O-4: Handball Courts (4)

P) ZAHN'S PARK:

(Copiague Road, North Lindenhurst)

P-1: 90-Foot/60-Foot Baseball Diamond

P-2: Tennis Courts (1)

P-3: Pickleball Courts (2)

Q) BOLDEN MACK PARK:

(Great Neck Road, North Amityville)

*Q-1: Basketball Courts (2)

Q-2: Handball Courts (4)

R) FABIO BUTTITTA MEMORIAL PARK:

(Acorn Street, Deer Park)

*R-1: Tennis Courts (2)

*R-2: Basketball Courts (2)

*R-3: Roller Hockey Rink

S) NORTH AMITYVILLE PARK:

(Albany Avenue, North Amityville)

S-1: Tennis Courts (2)

T) VAN BOURGONDIEN PARK:

(Albin Avenue, West Babylon)

*T-1: Soccer Field (Close to parking lot)

*T-2: Soccer Field (Middle field)

*T-3: Soccer Field (Back field)

T-4: Soccer Field (Intramural field)

T-5: Soccer Field (Intramural field by entrance)

U) O.L.O.G. / FIELD OF DREAMS:

(Albin Avenue, West Babylon)

U-1: Combination Turf: LAX/Soccer



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Application Requirements:

All documents and fee(s) must be returned to the address listed above.

Applications must be submitted at least 2 months prior to league or team play.

Applications must include all of the following:

1. Athletic Field Permit Application
2. Signed Rules and Regulations form
3. Proof of tax information, proving not-for-profit 501-C__ or for-profit status
4. Certificate of insurance for two (2) million-dollar liability naming the Town of Babylon additionally insured.
5. Rosters including each participants first/last name, age/sex/team, team name, and hamlet they reside in. *(Rosters are required to include 75% Town of Babylon residents.)*
6. Home Game Schedules *(Games are required to be scheduled during permitted times.)*
7. If applicable, non-refundable permit fee. *See fee schedule.* (Please make checks Payable to "Town of Babylon." **CASH NOT ACCEPTED.**)

***Applications will not be approved until all items are submitted. ***

Rules and Regulations

1. _____ (initial) At least 75% of group's membership shall consist of Town residents. Groups whose membership does not conform to this provision, may request authorization under special conditions set forth by the Town.
2. Activities that are part of or an outgrowth of Town-sponsored programs shall take precedence over other applications. Groups will receive written authorization specifying dates and times field to be used and special arrangements.
3. _____ (initial) Preference will be given to groups re-applying for the same dates and times slots as previous years, if application is submitted prior to the following seasonal due dates:

<u>SEASON DATES</u>	<u>APPLICATION SUBMISSION PERIOD</u>
(Spring) March 1 – May 31	January 1 st - January 31 st
(Summer) June 1 – August 31	April 1 st – April 30 th
(Fall) September 1 – November 30	July 1 st – July 31 st

Office Use Only: Date Received: _____

Office Staff Initial: _____

Rich Schaffer, Supervisor
 Antonio Martinez, Councilman
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4. _____ (initial) To secure a permit the organization must provide insurance conforming to the following standard:

Certificate of insurance for two (2) million-dollar liability listed under “each occurrence” naming the Town of Babylon additionally insured. The Certificate of insurance must contain the following language: “Town of Babylon, its agents, employees and officers - additional Insured and Certificate Holder 200 E Sunrise Highway Lindenhurst, New York 11757”
5. _____ (initial) The Town of Babylon strives to provide safe facilities for all residents and visitors. This includes using bullying language or abusive behavior by coaches, players or spectators. Any instance of such behavior towards any player, coach or spectator may be subject to an immediate revocation of the permit. We are **committed** to an **all-inclusive** and **respectful** environment for **ALL**.
6. _____ (initial) **An approved permit obtained from the Parks & Recreation Department is valid only for your organization. NO FIELD CAN BE SUB-LEASED. Unused portion of permit must be returned to the Town of Babylon. Violating this rule will result in immediate revocation of permit.**
7. _____ (initial) Permit holders are entitled to a maximum of three (3) dates within every 12-week period. Any additional rain dates requests must receive approval from the Parks and Recreation Commissioner.
8. _____ (initial) Gambling, use of profane language, alcoholic beverages and glass containers strictly prohibited.
9. No pets or other animals are allowed at any Town facility.
10. Vehicle parking is restricted to designated parking areas only.
11. Permit holder is responsible for damages caused by the group; this includes restroom facilities.
12. No private or personal gain is to be derived from the activity.
13. Food and drinks cannot be sold by anyone other than those with the proper vending permit.
14. Use of Town ballfields is prohibited during rain or inclement weather. Discretion should be used at all times.
15. _____ (initial) No metal cleats allowed on any synthetic field. If the field requires repairs league will be charged.
16. _____ (initial) The use of personal locks at any facility owned by the Town of Babylon is strictly prohibited. Non-compliance regarding this policy may lead to the revocation of the permit.
17. Public Safety (631-422-7600) must be notified whether any security problem or violation occurs or to cancel night games (where ballfield lights are required) due to inclement weather or for any other reason.
18. All ballfield lights will be turned off by 11:00 PM or otherwise posted.
19. _____ (initial) No loitering in or around the parks and fields after the games.

20. _____ (initial) Permit holders must:
- a. Abide by all Town rules and regulations.
 - b. Submit a certificate of liability insurance for a minimum of **\$2,000,000** listed under “each occurrence”.
 - c. Submit complete team/league rosters (name, address and age) for all time slots requested.
 - d. Submit a complete schedule of league or team play including home games.
 - e. Submit, in writing, any requests of changes in an issued permit or any additional requests (other than that, which is stated in permit) at least 7 days in advance. Additional fees may be required.
 - f. Notify the Parks Department of any tournaments or special events being held.
 - g. Submit any changes of league presidents or representatives.
 - h. Defray any costs incurred by the Town due to the use of facilities within limits of the regulations and stipulated by the Town Board
 - i. Be responsible for general clean-up of the area after the completion of each practice or game.
 - j. Provide the necessary nets and equipment at the organization’s own expense.
 - k. No amplified music.
 - l. All banners must be approved prior to placing at a town field.
21. _____ (initial) Anything outside of a typical game, scrimmage, and practice requires additional approval from the Parks office. The additional approval may require an alternate permit to be submitted.

***Please note all facility restrooms are not guaranteed before April 1st and after November 1st ***

****** The Town reserves the right to refuse or terminate permission to use Town facilities for any reason and to change these rules or regulations without advanced notice. ******

Permit Fee Schedule

Field	Rate
Basic (Field without lights)	\$20 per hour
Premium (Field with lights)	\$30 per hour

AUTHORIZATION AND ACCEPTANCE

I HAVE READ THE RULES AND REGULATIONS GOVERNING THE USE OF A TOWN SHOWMOBILE AND AGREE THAT BY MY SIGNATURE, AS WELL AS THE ORGANIZATION THAT I REPRESENT, WILL ABIDE BY THEM.

League President’s Signature: _____

Date: _____